RIVER PARISHES CONVENTION, TOURIST, AND VISITORS COMMISSION

REGULAR MEETING AGENDA

Thursday, November 12, 2026 | 5:00 p.m. | Port of South Louisiana, Second Floor Board Room | 1720 LA Highway 44, Reserve, LA 70084

I. Call to Order / Roll Call

II. Prayer and Pledge of Allegiance

III. Public Comment

IV. Consideration of September 17, 2026 Regular Commission Meeting Minutes — *Action*

Commission will review and consider approval of the September 17, 2026 Regular Commission Meeting Minutes

V. Financials

A. September 2026 Monthly Financials – *Action*
Commission will review and consider approval of September 2026 Monthly Financials

B. October 2026 Monthly Financials– *Action*
Commission will review and consider approval of October 2026 Monthly Financials

VI. New Business

A*. Proposed 2027 Commission Regular Meeting Dates– *Action
Administration will submit Proposed 2027 Commission Regular Meeting Dates for the Commission to review and consider approval of the Proposed 2027 Commission Regular Meeting Dates.

B*. Directors & Officers Insurance Policy Renewal - *Action
Commission will consider the ratification of the renewal of the Directors & Officers Insurance policy by the Executive Director.

C. Commercial Package & Excess Liability Insurance Policy Renewal - *Action*
Commission will consider the ratification of the renewal the Commercial Package & Excess Liability Insurance Policy by the Executive Director.

D*. Workers' Compensation Insurance Policy Renewal – *Action
Commission will consider the ratification of the renewal of Workers' Compensation Insurance Policy by the Executive Director.

E. Resolution 2026-15 - Designation of the Executive Director as the Agent for Service of Process - *Action*
Commission will consider the approval of a resolution designating the Executive Director as Registered Agent for Service of Process for the River Parishes Convention, Tourist, and Visitors Commission.

F. Resolution 2026-16 – RFPs for Website & Marketing Services - *Action*
Commission will consider the approval of a resolution authorizing the Executive Director to competitively procure professional services for website consolidation, redevelopment and integrations; creative, branding, and content production services, including destination guide redevelopment; public relations and crisis management;

social media and marketing campaigns; and paid media and advertising services on behalf of the River Parishes Convention, Tourist, and Visitors Commission.

G. Resolution 2026-17 – Professional Services Agreement with Helene Wall of Wall HRC - *Action*
Commission will consider approval of resolution recommending the Professional Services Agreement with Helene Wall of Wall HRC for Commission retreat preparation, facilitation, and subsequent implementation and accountability support, as recommended by Administration and authorizing the Executive Director to execute said agreement.

VII. Executive Director's Report

A. Transition & Office Operations Update
   1. Office Manager & Administrative Assistant
   2. Commissioner Emails
   3. Reminder about annual training requirements
   4. Proposed office hours and 2027 holiday closure calendar
B. Travel Update
   1. Recent Travel - Paris/Lyon/Milan sales mission
   2. Upcoming Travel
C. Marketing Update
   1. Marketing Manager
   2. New Orleans Jazz Museum Gala
   3. Quarterly Marketing Partners Luncheon – December 17, 2026 @ Southeast Louisiana Veterans Home
D. Sales & Business Partnership Update
E. Other Updates

VIII. Chairman's Report

A. Commemorative Plaque recognizing Terrence Jones for service to the Commission (retiring).
B. Board Retreat – December 1, 2026 8a.m. – 4p.m. at The Bank located at 139 Historic Front Street, Garyville, LA 70051.
C. Special Meeting – December 17, 2026 at 1:30 p.m. at Southeast Louisiana Veterans Home located at 4080 West Airline Highway, Reserve, LA 70084.
   - Election of Officers
D. Board Retreat Presentation by Helene Wall of Wall Consulting Services, LLC.

IX. Adjourn — *Action*

NOTICE OF REASONABLE ACCOMMODATIONS

The River Parishes Convention, Tourist, and Visitors Commission will provide reasonable accommodations to individuals with disabilities wishing to attend or participate in public meetings. Individuals requiring accommodations are encouraged to provide at least three (3) days' advance notice by contacting Connie Powell, Office Manager, at (985) 359-2562 or officemanager@lariverparishes.com.