# RIVER PARISHES

### TOURIST COMMISSION

#### **MINUTES**

### **Regular Board Meeting**

October 19, 2023, 5 pm

1720 LA Highway 44, Reserve, LA 70084

the River Parishes Tourist Commission Cultural Fall Fest 2023.  APPROVED M: TS 2: SB  TS RS EJ CL NB RT SB (7 - 0 - 0)  Motion to approve the AMENDED agenda of October 19, 2023.  APPROVED M: TS 2: SB  TS RS EJ CL NB RT SB (7 - 0 - 0)  W. Public Comment - Glenn Jones & Rachel Ledet, Feather Fund inquired on the update of prospective sponsorship of their Cultural Fall Fest 2023.  W. Approval of Minutes  September 2023 Regular Meeting Minutes - Action  Motion to approve the minutes of September 28, 2023, Regular Meeting.  APPROVED M: RT 2: NB  TS RS EJ CL NB RT SB (7 - 0 - 0)  WI. Financial  September 2023 Monthly Financials - Action  Motion to approve the monthly financials for September 2023.  APPROVED M: TS 2: RS	2 11	C 11.1	11 .	0.1./1	) II C II	F1: 1	.1 T	1 / 14	7:11 1	. <b>.</b>		
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VII. Approvals									RT	SB		(7-0-0)
·	Approv	Appr	ppro	vals								
<ul> <li>Commercial Package and Excess Liability Insurance Policy Renewal - <i>Action</i></li> <li>Motion to approve the renewal of the Commercial Package and Excess Liability policy.</li> </ul>	Com o M	• C	Со	mmercial Motion t policy.	o appro			-		-		
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## RIVER PARISHES

### TOURIST COMMISSION

•	Resolution 2023-11- AMEND – Auditor Annual Engagement - Action
	A resolution authorizing the Executive Director to sign the letter of engagement with Martin &
	Pellegrin CPA to conduct the audit of the financial statements and statewide agreed-upon
	procedures for the fiscal year ended June 30, 2023.
	Motion to approve the amending of Resolution 2023-11.

Wildlight to approve the unichang of Resolution 2020 11.									
APPROVED		M: SB		2: NB					
TS	RS	EJ	CL	NB	RT	SB		(7 - 0 - 0)	

• Resolution 2023-13 – Certified Public Accountant (CPA) Annual Engagement– *Action* A resolution authorizing the Executive Director to sign the letter of engagement with T.S. Kearns CPA to conduct the annual and monthly statements for year ended June 30, 2024.

o Motion to approve the CPA Annual Engagement for the fiscal year ended June 30, 2024. APPROVED M: TS 2: RT

TS RS EJ CL NB RT SB (7-0-0)

o Resolution 2023-14 – Cooperative Endeavor Agreement w/ LA Department of the Treasury and the State of Louisiana – *Action* 

A resolution authorizing the Executive Director to sign the Cooperative Endeavor Agreement w/ LA Department of the Treasury and the State of Louisiana according to Act 447 of 2023 Regular Legislative Session.

o Motion to approve the Cooperative Endeavor Agreement w/ LA Department of the Treasury and the State of Louisiana according to Act 447 of 2023 Regular Legislative Session.

APPROVED M: TS 2: SB
TS RS EJ CL NB RT SB (7-0-0)

- Tracy Smith made a motion to approve the financial support from the River Parishes Tourist Commission in the amount of \$10,000 for the Cultural Fall Fest 2023. There was no second and a discussion followed.
- o Motion to approve the reconsideration of the \$10,000 financial support from the River Parishes Tourist Commission to the amount of \$15,000 for the Cultural Fall Fest 2023.

APPROVED M: TS 2: SB
TS RS EJ CL NB RT SB (6-1-0)

#### VIII. Presentation

o 2024 Legends Fest presented by Kealan Levy

#### IX. Executive Director's Report

- Operations
- River Region Cruise Terminal Monthly Update
- Louisiana Steam Train Association Update
- Sales Report
- Marketing & Public Relations Report

<sup>\*</sup>Ricardo Smith exited the meeting

## RIVER PARISHES

#### TOURIST COMMISSION



Teams '23 Conference & Expo - West Palm Beach, FL (Oct 2-5)

\*Ricardo Smith reentered the meeting

o Destinations International – Little Rock, AR (Oct 10-12)

#### XI. Community Engagement

- o St. James Pumpkin Patch, Gramercy, LA (Oct 10, 13, 14, 15)
- o St. James Parish Market Day, Gramercy, LA (Oct 14 & 15)
- Junior Achievement & Kiwanis Club of Tri Parishes Inaugural St. John Parish College & Career Fair – LaPlace, LA (Oct 11)
- o Andouille Festival, LaPlace, LA (Oct 20-22)
- o Poche Plantation Fall Festival, Convent, LA (Oct 21)
- o Rockin' on the River, Luling, LA (Oct 21)
- o <u>www.LARiverParishes.com/ourevents/</u> for more events.

#### XII. Chairman's Report

- Election of Officers
  - Nomination of River Parishes Tourist Commission Chairman for 2024
    - Approving the nomination of Elizabeth Joseph as the Commission Chairwoman for 2024.

APPROVED M: CL 2: RT
TS RS EJ CL NB RT SB (7-0-0)

- Nomination of River Parishes Tourist Commission Vice Chairman for 2024
  - Approving the nomination of Terrence Jones the Commission Vice Chairman for 2024.

APPROVED M: CL 2: SB
TS RS EJ CL NB RT SB (7-0-0)

- o Nomination of River Parishes Tourist Commission Secretary/Treasurer for 2024
  - o Approving the nomination of the Commission Secretary/Treasurer for 2024.

APPROVED M: EJ 2: NB
TS RS EJ CL NB RT SB (7-0-0)

- Contracts Committee Report No Report
- Next Regular Board Meeting December 14, 2023 @ 5pm

#### XIII. Adjourn – Action

• Motion to adjourn.

APPROVE M: RS 2: NB
TS RS EJ CL NB RT SB (7-0-0)