

June 20, 2019

Meeting Minutes

Meeting Attendance

Present: Peggy Joseph, Garrett Monti, Michelle Jenkins, Dolores Florent, Tracey Smith, Camella Landry, Philip Larocca

Staff: Rena Jackson, Buddy Boe, Willma Harvey, Denise Burrell

Absent: Elizabeth Joseph, Paul Aucoin

1. **Call to Order** – Peggy Joseph
2. **Prayer** –Rita Perrilloux
3. **Pledge**- Garrett Monti
4. **Public Comment** – none
5. **Agenda** – A motion was made by Garrett Monti and seconded by Dolores Florent to amend the agenda to add Resolution 19-18. The motion was unanimously approved. A motion was made by Garrett Monti to approve the agenda as amended and seconded by Dolores Florent. The motion was unanimously approved.
6. **May 2019 Minutes** – A motion was made by Garrett Monti and second by Tracey Smith. The motion was unanimously approved.

**May 16 2019 Special Minutes** – A motion was made by Dolores Florent and seconded by Camella Landry. The motion was unanimously approved.

**May 30 2019 Special Minutes** – A motion was made by Dolores Florent and seconded by Camella Landry. The motion was unanimously approved.

1. **Financials** –

**May 2019** - A motion was made by Tracey Smith and second by Camella Landry to approved the May 2019 financials comparing budget figures to actuals. The motion was unanimously approved.

* **Resolution 19-16 -2019/2020 Budget**
	+ A motion was made to approve by Tracey Smith and seconded by Dolores Florent. The motion was approved unanimous.
1. **Executive Director’s Report**

Operations

* Legislative Session update – Mr. Boe updated the board on HB339 and HB 590, which was signed by the Governor into law.
* Board Member Requirements – Denise Burrell updated the board on the new process for ensuring all board members are up to date on required paperwork and other requirements of service.
* **Resolution 19-18 -CEA - St. John the Baptist Parish for meetings in Chambers**
	+ A motion was made to approve by Garrett Monti and seconded by Michelle Jenkins. The motion was approved unanimous.

 Community Engagement

* **Resolution 19-17 -Marketing, Creative, PR Services RFP**
	+ A motion was made to approve by Garrett Monti and seconded by Tracey Smith. The motion was approved unanimous.
* River Region Cruise Terminal – Mr. Boe discussed a future meeting between the Port and landowners.
* Summit – Mr. Boe discussed the summit being planned for the region in the fall.

 Destination Promotion

* + Survey – Mr. Boe announced the community wide survey that would be released next month. Results from the survey will support the strategic planning efforts.

 St. John Center / River Parishes Film Commission

* St. John Center Bookings Report – Ms. Harvey updated the Commission on the activities at the Center.

 Communications

 Sales/Business Development

* Sales Report – Ms. Harvey updated the board

Upcoming Schedule

1. **Chairman’s Report**

Next Board meeting –July 18th @ 10am

1. Adjournment – A motion was made by Michelle Jenkins, and seconded by Garrett Monti. The motion was unanimously approved.